



Housekeeping Team Leader | Central, North, East and South London Locations 30 or 40 Hours per week

£9.24 - £9.74 (From April 2020) per hour

Anglo Educational Services are currently looking for enthusiastic and self-motivated Housekeeping Team Leaders to work across different locations across Central London. Locations can be tailored for your needs as we have many sites

Job duties:

- Assisting Head Housekeeper in Supervising Staff
- Flat checks
- Check-in and Check out...etc
- Follow a cleaning schedule to ensure the highest standards are kept
- Ensure that all materials and equipment are maintained and used correctly
- Make sure policies and procedures are kept and adhered to
- Managing a small team
- To ensure that Staff are carrying out their duties and responsibilities in a professional and dedicated manner.
- To coordinate with the Van Driver on stock required daily
- To submit orders for inventory stock to the Head of Housekeeping
- To file a daily Housekeeping report and update Head of Housekeeping all matters.

Must have:

- Previous Housekeeping experience
- Ability to work under time pressure
- Be able to manage a small team of housekeeping assistants
- Confident, Professional and Approachable
- An eye for detail

What will we give to you:

- 28 Days holiday (Inclusive of bank holidays)
- Mental Health & Well-being programme
- Staff discounts provider (Retail, Holidays, restaurants etc.)
- Free benefits (Free Cinema Ticket every month, Mobile phone insurance, Free hot drinks)